



Haute Monde Homes GDPR & Data Policy

Our contact details

Name: Haute Monde Homes Ltd

Phone Number: 01423391558

E-mail: Hello@hautemondehomes.com

1.1: If we are a controller for the personal data we process, we document all the applicable information under Article 30(1) of the UK GDPR.

1.2: If we are a processor for the personal data we process, we document all the applicable information under Article 30(2) of the UK GDPR.

1.3: If we process special category or criminal conviction and offence data, we document:

1.3.1: The condition for processing we rely on in the Data Protection Act 2018 (DPA 2018);

1.3.2: The lawful basis for our processing; and whether we retain and erase the personal data in accordance with our policy document.

1.3.3: Where required in schedule 1 of the DPA 2018.

1.3.4: We document our processing activities in writing.

1.3.5: We document our processing activities in a granular way with meaningful links between the different pieces of information.

1.3.6: We conduct regular reviews of the personal data we process and update our documentation accordingly.

1.3.7: Upon booking we require government identification along with proof of address, to be sent straight to Haute Monde Homes Ltd in the event of a crime arising such as fraud or any other criminal activity.

1.3.7.1: We keep a copy of government identification that is provided by Guests for up to 12 months.

1.4: We currently collect and process the following information:

1.4.1: Personal identifiers, contacts and characteristics (for example, name and contact details)

1.4.2: Most of the personal information we process is provided to us directly by you.

1.5: Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

1.5.1: Your consent. You are able to remove your consent at any time. You can do this by contacting Hello@hautemondehomes.com

1.6: We have a contractual obligation.

1.7: We have a legal obligation.

1.8: We have a vital interest.

1.9: We need it to perform a public task.

1.10: We have a legitimate interest.

1.11: We use the information that you have given us in order to

1.11.1: To contact them to give prices

1.11.2: Cancellations

1.11.3: To confirm booking

1.11.4: to return any lost property left at house

1.11.5: Offers if guest opted in for subscription

1.12: How we store your information

1.12.1: All information is stored securely electronically

1.13: Your data protection rights

1.13.1: Under data protection law, you have rights including:

1.13.2: Your right of access - You have the right to ask us for copies of your personal information.



1.13.3: Your right to rectification - You have the right to ask us to rectify information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

1.13.4: Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

1.13.5: Your right to restriction of processing - You have the right to ask us to restrict the processing of your information in certain circumstances.

1.13.6: Your right to object to processing - You have the right to object to the processing of your personal data in certain circumstances.

1.13.7: Your right to data portability - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

1.13.8: You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you .

1.13.9: Please contact us at hello@hautemondhomes.com if you wish to make a request.

2: How to complain

2.1: You can complain to the Information commissioners office if you are unhappy with how we have used your data.